THE TIMES OF INDIA

SUNDAY TIMES OF INDIA, DELHI/BHOPAL/GWALIOR/JABALPUR SEPTEMBER 15, 2024

ARMY PUBIC SCHOOL BABINA TUNKA ROAD, BABINA CANTT (UP) 284401

Website: www.apsbabina.in Email: armyschool3@yahoo.com Affiliated to the Central Board of Secondary Education

REQUIRED HEAD CLERK (PART TIME/ADHOC) AT ARMY PUBLIC SCHOOL BABINA CANTT

- The applications are invited for the post of Head Clerk (Part Time/Adhoc) at APS, Babina cantt.
- 2. Educational qualification may please be checked on the school website www.apsbabina.in NOTE:-
- Last date of application forms, along with photocopies of mark sheets, experience certificates is 24.09.02024...
- b) No TA/DA will be admissible.
- c) The school management reserves the right of selection / rejection of application.

Principal

GR35

सोमधार, १६ सितंबर २०२४

अध्यक्ष स्थान-अधीवती विक्रम संवत-२००१

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QUALIFICATION REQUIRED FOR HEAD CLEARK

- a) Preferably an ex- serviceman of clerk category up to the age of 55 years.
- b)5-10 yrs experience in office management, account handling as head clerk with high proficiency in staff duties and drafting experience
- c).computer savvy- MS office etc.
- d) Educational Qualification-Minimum graduate in case of civilian.
- e)Should not have any disciplinary case against him in the service.

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